

LINCOLNSHIRE HEALTH AND WELLBEING BOARD

Open Report on behalf of Dr Tony Hill, Executive Director of Community Wellbeing and Public Health

Report to	Lincolnshire Health and Wellbeing Board
Date:	29 September 2015
Subject:	Annual Assurance Report

Summary:

At the meeting in June 2015, the Board agreed the Assurance Framework setting out how the Board will assess the progress being made to deliver the outcomes in the Joint Health and Wellbeing Strategy (JHWS). The framework also includes a mechanism for assessing the Board's level of maturity and its development towards becoming an exemplar health and wellbeing board.

This report provides details of the Board's self-assessment exercise and the JHWS Theme Dashboards which provide a high level snapshot on each JHWS theme and key information to enable the Board to assess the impact the of JHWS and the improvements being made to improve health and wellbeing in Lincolnshire.

Actions Required:

The Board is asked to:

- a) Consider the outcome of the Board's Self-Assessment and agree the improvement plan shown in Appendix B.
- b) Consider and comment on the JHWS Scorecard and Theme Dashboards shown in Appendices C - H.
- c) Identify any specific areas of concern on which the Board would like to receive further information and assurance.
- d) Confirm that the information provided in this report assures the Board that progress is being made to deliver the outcomes in the JHWS.

1. Background

Under the Health and Social Care Act 2012 Health and Wellbeing Boards are required to produce a Joint Health and Wellbeing Strategy (JHWS). The purpose of the JHWS is to set out the strategic commissioning direction for all organisations who commission services in order to improve the health and wellbeing of the population and reduce inequalities.

The JHWS for Lincolnshire 2013 – 2018 was agreed in September 2012 based on the priorities identified in the Joint Strategic Needs Assessment for Lincolnshire. As part of agreeing the JHWS the Lincolnshire Health and Wellbeing Board (the Board) agreed that board members would 'hold each other to account for ensuring that their commissioning and decommissioning decisions are in line with JHWS and deliver the outcomes which are included in each of the thematic sections.' Therefore one of the Board's ongoing roles is to assure itself, the Council and partners that the Board is fulfilling its statutory duty and that progress is being made to deliver the outcomes defined in the JHWS.

The Assurance Framework agreed by the Board in June 2015, sets out the Board's assurance approach which includes the requirement to provide an annual assurance report detailing the outcome of the Board's self-assessment exercise and a dashboard report on each of the JHWS Themes. This report:

- updates the Board on the improvement plan developed following the 2014 self-assessment;
- presents the outcome of the 2015 self-assessment exercise;
- provides the 2014/15 JHWS Scorecard and Theme Dashboard reports.

Health and Wellbeing Self-Assessment

In previous years the Board has used the Health and Wellbeing System Improvement Programme Development Tool, published by the Local Government Association (LGA), to benchmark the Board's development and level of maturity against a common set of characteristics. Following the self-assessment in 2014 the Board identified 23 improvement actions; 17 have been fully achieved, 4 partially achieved and 2 not yet started. A full summary is shown in Appendix A.

In June 2015, the LGA and NHS Clinical Commissioners (NHSCC) jointly published '*Making it better together – a call to action on the future of health and wellbeing board.*' which challenges local commissioners, the government and national bodies to support health and wellbeing boards (HWBs) in bringing about radical transformation in health and social care. The document details a series of actions which Boards and local commissioners need to address to enable closer joint working, and also calls on the government to remove a number of national barriers to prevent further integration.

The LGA and NHSCC acknowledge the progress HWBs have made since 2013, but argue that more needs to be done to enable HWBs to move from '*relationship building to making an impact on the delivery of services.*' In their view HWBs '*provide a genuine opportunity to develop a place-based, preventative approach to commissioning health and care services, improving health and tackling health inequalities and the wider determinants.*' To achieve the step change required the LGA and NHSCC have identified five cultural and behavioural local challenges for action which HWBs need to address before they can reach their full potential and become strong system leaders.

The table detailed in Appendix B provides evidence on how the Board is meeting the five local challenges benchmarked against the key components of an effective HWB identified by the LGA and NHSCC. The draft self-assessment was circulated to Board Members in early August and the document has been updated to reflect feedback. Appendix B also identifies a number of improvement activities that the Board is asked to agree.

JHWS Score Card and Theme Dashboards

As part of the Mid Term Review the Board agreed to monitor and report against 34 primary indicators in order to demonstrate the progress being made to meet the outcomes and priorities in the JHWS. In addition, each Theme also identified a suite of secondary measures which will be used by the Theme to add supporting information to the narrative provided in the JHWS Dashboards.

The JHWS primary indicator scorecard, presented in Appendix C, shows 2014/15 year end data for the 34 primary measures compared against the 2012/13 baseline. 2014/15 performance is also benchmarked against regional and national averages. Analysis shows that in Lincolnshire since the JHWS started in April 2013:

- 13 outcomes have an improving local trend;
- 8 outcomes have neither an improving nor declining local trend;
- 12 outcomes have a declining local trend, and;
- 1 outcome has missing data.

The individual JHWS theme dashboards are presented in Appendices D to H. Each dashboard includes a summary position statement which provides more detailed narrative linked to both the primary and secondary indicators, as well as information on key achievements during 2014/15 and future challenges or opportunities that may impact on the theme.

2. Conclusion

The Board has a statutory duty to produce a JHWS and part of its ongoing role is to assure itself that progress is being made to deliver the outcomes. Alongside this the Board also needs to ensure that it has the appropriate governance and processes in place to meet its statutory duties, and that it is taking on the role of system leader for health and social care.

The Board is therefore asked to consider the outcome of the self-assessment exercise and agree the improvement activities. In addition, the Board is asked to consider the information provided in the JHWS Scorecard and Theme Dashboards, and identify any specific areas of concern that the Board would like addressed. Finally the Board is asked to confirm that the information provided in this report provides the Board with sufficient assurance on the progress being made to deliver the outcomes in the JHWS.

3. Consultation

Theme delivery groups and relevant partners were consulted during the preparation of the theme dashboards.

4. Appendices

These are listed below and attached at the back of the report	
Appendix A	HWB Self-Assessment Action Plan 2014 – update report
Appendix B	Health and Wellbeing Board Self-Assessment
Appendix C	Joint Health and Wellbeing Strategy Primary Indicator Scorecard
Appendix D	Theme 1 Dashboard: Promoting healthier lifestyles
Appendix E	Theme 2 Dashboard: Improve the health and wellbeing of older people
Appendix F	Theme 3 Dashboard: Delivering high quality systematic care for major causes of ill health and disability
Appendix G	Theme 4 Dashboard: Improve health and social outcomes for children and reduce inequalities
Appendix H	Theme 5 Dashboard: Tackling the social determinants of health

5. Background Papers

Document Title	Where the document can be viewed
Making it better together – a call to action on the future of health and wellbeing boards (LGA & NHSCC, June 2015)	Available on the LGA Website.
Lincolnshire Health and Wellbeing Assurance Framework	Contact Alison Christie, Programme Manager Health and Wellbeing

This report was written by Alison Christie, Programme Manager Health and Wellbeing who can be contacted on 01522 552322 or alison.christie@lincolnshire.gov.uk

HWB Self-Assessment Action Plan 2014 – update report

Improvement Activity	Comment/Progress	Status
Vision		
1. Complete a stakeholder analysis exercise	Completed as part of preparations for the JSNA Review	Complete
2. Develop an Engagement & Communication Strategy	Engagement Framework setting out approach & key principles presented to the HWB September 2015 for approval	Complete
3. Establish a communication network with CCGs & wider partners	Yet to be progressed – need to understand relationship with engagement arrangements supporting LHAC.	Not yet started
Strategy		
4. Map delivery mechanisms under each theme to provide a visual to share	First drafts produced Dec 2014 & shared with partners. Further developments progressed as part of the Mid Term Review.	Complete
5. Work with Board Sponsors and Theme Leads to establish and embed appropriate delivery mechanism	Reviewed and agreed as part of the Mid Term Review. Arrangements to be kept under review.	Complete
6. Produce an annual Assurance Report	Developed in line with the approach set out in the HWB's Assurance Framework agreed by the Board in June 2015. Annual Assurance Report due September 2015.	Complete
7. Develop a series of case studies	Work in progress - requests for Case Studies have been circulated to partners /Themes. Seven have been received to be included in an Annual Report which will be a public facing document to share with partners & stakeholders, as well as publish on the LCCconnects.	Partial
8. Formalise the process for reviewing the JSNA	Arrangements were agreed by the Board in March 2015. Phase 1 of the review is now underway and being managed by the JSNA Steering Group on behalf of the HWB. Regular update reports to be presented to future HWB meetings.	Complete
9. Map relevant strategies and dependencies	First drafts produced Dec 2014 & shared with partners. Further developments progressed as part of the Mid Term Review. Further updates still required.	Partial
Leadership		
10. Produce role descriptors for Board Sponsors and Theme Leads	Role descriptions for Board Sponsors and Theme Leads were agreed by the Board in June 2015.	Complete
11. Ensure each Theme has a designated PH Lead Consultant and Support Officer	All the JHWS Themes have a PH Consultant Lead and two Board Sponsors. Lead PH Support Officers have also been identified to support the themes.	Complete
12. Agree offer of support for Board Sponsors	Detailed as part of the Assurance Framework agreed by the Board in June 2015.	Complete
13. Theme updates to be a standing item on the HWB	Actioned from Dec 2014	Complete

Improvement Activity	Comment/Progress	Status
agenda		
14. Change format of 'Previous Action' list to show outcome of activity	Actioned from Dec 2014	Complete
15. Review agenda management approach	Review completed Oct 2014 and guidance note circulated to HWB members, stakeholders and partners.	Complete
Needs assessment & management of priorities		
16. Undertake a Joint Strategic Asset Assessment as part of the JHWS	Work in progress - the JHWS review is looking to further integrate an asset based approach to health improvement, ensuring that Lincolnshire's asset information (e.g. skills, experience, expertise and resources) forms part of the future JSNA.	Partial
Governance, risk sharing and assurance of outcomes		
17. Develop wider engagement mechanisms/opportunities with District/locality HWBs/partnerships	Programme Manager attends the District Liaison meeting ahead of HWB meetings. Links have been made with the Boston Partnership and work is underway to support the development of a partnership in South Holland. Meetings have been established in most of the District areas as part of the JSNA Consultation.	Partial
18. District update to be a standing item on the HWB agenda	Actioned from Dec 2014	Complete
19. Make better use of the Informal Board meetings	Informal HWB meetings run as workshops whenever possible and meetings opened up to wider stakeholders/partners.	Complete
20. Develop a three way protocol between HWB, Healthwatch Lincolnshire and the Health Scrutiny Committee for Lincolnshire	Protocol agreed by the Board Sept 2014. Health Scrutiny Committee & Healthwatch Lincolnshire agreed the protocol Oct/Nov 2014. Document formally signed Dec 2014.	Complete
21. Agree protocol with the Lincolnshire Safeguarding Children Board	Formally agreed by both Boards Sept 2014.	Complete
22. Agree protocol with the Lincolnshire Safeguarding Adults Board	Formally agreed by both Boards Dec 2014.	Complete
23. As part of reviewing the JSNA/JHWS develop approach & mechanism for the HWB to receive views and feedback	Not yet started. To be considered as part of the JSNA Review.	Not yet started